



Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
Regional Welfare Office 4A (CALABARZON)



PR4A 2025-03-0006

Date: April 02, 2025

**REQUEST FOR QUOTATION / PROPOSAL**

The Overseas Workers Welfare Administration Regional Welfare Office IV-A (OWWA RWO IV-A), through its Administrative and Finance Unit (AFU) herein invites all interested suppliers registered with Philippine Government Electronic Procurement System to quote their lowest price on the items listed below and submit their quotation duly signed by their authorized representative/s not later than **10 April 2025 (Thursday)**.

Name of Project : **Supply of Labor and Materials for the Application of Monthly PEST Control from April 15, 2025 to December 2025**

PROJECT TITLE/NAME: Supply of Labor and Materials for the Application of Monthly PEST Control from April 15, 2025 to December 2025					DEALERS'S/SUPPLIERS OFFER	
ITEM NO	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (VAT Inclusive)	TOTAL COST (VAT Inclusive)
1.	Supply of Labor and Materials for the Application of Monthly PEST Control from April 15, 2025 to December 2025	1	lot	130,000.00		
2.	1.OWWA Building, Calamba Laguna (Basement, First Floor, Second Floor and Third Floor) (1,426.12 sqm)					
	<i>(Please see attached Technical Specifications)</i>					
	<b><i>Additional Documentary Requirements must be submitted upon submission of offer:</i></b>					
	1. PhilGEPS Certificate or Philgeps Registration Number					
	2. Mayor's / Business Permit					
	3. BIR Certificate of Registration					

	4. DTI Business Name Registration					
	<i>Note: Bidders may also submit their proposal and supporting documents through email address: <a href="mailto:region4a@owwa.gov.ph">region4a@owwa.gov.ph</a></i>					

Location : OWWA RWO IV-A Office, GF Parian Commerce Center II, National Highway, Brgy. Parian, Calamba City, Laguna 4027

Delivery Day : On 10 April 2025

Submission of quotation is on or before 10:00 AM of 10 April 2025 (Thursday) at OWWA RWO IV-A – AFU, GF Parian Commerce Center II, National Highway, Brgy. Parian, Calamba City, Laguna. For inquiries, you may contact us at 0962-159-2790/ [region4a@owwa.gov.ph](mailto:region4a@owwa.gov.ph).

Very truly yours,

  
**MARICYNNE L. PENIERO**  
 BAC Chairperson

Noted By:

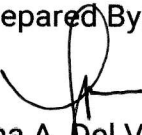
  
**ROSARIO C. BURAYAG**  
 Regional Director



## TECHNICAL SPECIFICATION AND REQUIREMENTS

<b>Project Title</b>	Supply of Labor and Materials for the Application of Monthly PEST Control from April 15, 2025 to December 2025
<b>I. Area/Location</b>	OWWA Building, Calamba Laguna (Basement, First Floor, Second Floor and Third Floor)
<b>II. Specifications for the Supply of Labor and Materials</b>	<p>1. The CONTRACTOR agrees to perform all the necessary services of the extermination and control of disease transmitting and destructive pests such as cockroaches, ants, mosquitos and rodents through the use of modern and pesticides duly approved by the Food and Drugs Administration (FDA);</p> <p>2. The CONTRACTOR shall provide at least two (2) reliable pest control technicians for the General Pest Control Services;</p> <p>3. The CONTRACTOR's General Pest Control Services under this contract shall include the following:</p> <ul style="list-style-type: none"><li>3.1 Residual surface spraying, weekly</li><li>3.2 Gel Baiting, for sever cockroach infestation twice a month</li><li>3.3 Rat Abatement, twice a month such as mouse traps, etc.</li><li>3.4 Building Disinfection as needed and when necessary.</li></ul> <p>4. The CONTRACTOR shall provide and supply all chemicals, equipment's and competent manpower needed to perform and satisfy services stipulated above.</p> <p>The CONTRACTOR hereby guarantees that it shall only use safe and effective formulation approved by the Food and Drugs Administration (FDA) and shall assign and guarantee competent, honest service technicians to undertake the required services to assure the proper application and treatment;</p> <p>5. The CONTRACTOR further agrees to abide by the existing health and safety, environmental and quality procedures as being implemented by the CLIENT;</p> <ul style="list-style-type: none"><li>5.1 Ensuring proper disposal of wastes generated in conducting general pest control services with paramount concern in minimizing and eradicating its effect on our environment.</li></ul>



	<p>5.2 Ensuring that technical person who will conduct regular general pest control services will be in proper company uniform and shall use protective gears in the performance of their function.</p> <p>5.3 Ensuring that during general pest control services the CONTRACTOR shall provide a service report to EGSD within 24 hours from the time of completion of service.</p> <p>5.4 The CONTRACTOR commits itself to give technical support within twenty-four (24) hours for special general pest control treatment request by the CLIENTS</p> <p>6. The parties here to agree that the personnel of the CONTRACTOR may be subjected to on-the-spot search inspection by the CLIENT's security guards on duty whenever entering and/or leaving the premises;</p> <p>7. The CLIENT, on the other hand, before the CONTRACTOR renders general pest control services should do the following:</p> <p>7.1 To cover all equipment's (especially computers) and aquariums.</p> <p>7.2 Smoke detectors should be temporarily disconnected.</p> <p>7.3. Remove all food stuffs and cover food utensils.</p> <p>7.4. Smoking is prohibited.</p> <p>7.5. No employees are allowed to enter the area during the treatment except the one designated by the CLIENT to assist the CONTRACTOR.</p> <p>7.6 To secure work permit at least one day before the render general pest control services.</p> <p>8. The CLIENT, after each general pest control services should do the following:</p> <p>8.1. Clean, with detergent soap and water all kitchen wares and utensils.</p> <p>8.2. If possible, no food should be stored on employee's tables so as not attract rodents stay inside the CLIENT's premises.</p>
<p><b>III. Specifications for the Supply and Materials</b></p>	<p>The Approved Budget for the Contract is One Hundred Thirty Thousand Pesos (Php 130,000.00) from MOOE for the Repair and Maintenance - GAA 2025 Budget</p>
<p style="text-align: center;">Prepared By:</p> <p style="text-align: center;"></p> <p style="text-align: center;"><u>Katrina A. Del Valle</u> Designated SAO</p>	