Republic of the Philippines

OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office – National Capital Region
2/F STWLPC Bldg., 336-338 Sen. Gil Puyat Ave., Pasay City

P.R. No.: NCR-2025-03-0006

Date: 21 March 2025

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest net price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration Regional Welfare Office – National Capital Region, not later than 28 March 2025, 10:00a.m.

(Digitally Sgd.) NICKY JAY F. TAN Procurement Officer Designate

(Digitally Sgd.) LORNA R. OBEDOZA Chief, Administrative and Finance Division

PROJECT TITLE/NAME: Supply and Delivery of Wireless Microphones and Stand			DEALER'S/ SUPPLIER'S OFFER			
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT TOTAL Unit Price (VAT Inclusive)	
1.	Supply and Delivery of Wireless Microphones and Stand	1	Lot	85,000.00	meta	,
	(Please see attached Technical Specifications)					
	Note: Indicate model/ brand on your bid proposal					
	Additional Documentary Requirements must be submitted upon submission of offer:					
	1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Valid Mayor's/Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: owwancr.procurement@gmail.com					
	xxxxxxxxxxxx NOTHING FOL	LOWS	XXXXXXXX	XXXXXX		7

GENERAL CONDITIONS

- Entries must be typewritten / if handwritten, it must be clear and legible;
- Bidders must submit certificate of PHILGEPS Registration;
- Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.); 3.
- All quotations can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSMILE. Label the envelope with the following:

Bidder's Company Name PHILGEPS Reference No. Project Title/Name PR No.

- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Quoted prices must be inclusive of taxes and shall not exceed Approved Budget for Contract (ABC);
- Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted; 8
- Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;
- Price quoted/submitted on the deadline shall be considered as final and unalterable;
- Use of non-discretionary/non-discrimatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005.
- The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

DELIVERY: 15 days upon receipt of Purchase Order (PO) and Notice to Proceed (NTP)

TERMS OF PAYMENT: Government Terms

PRICE VALIDITY: 60 days from date of quotation/proposal

(Company Name)		
(Print Name and Signature of Authoriz Representative)		
(Designation)		
Company Tel./ Fax/ Mobile No.		
(Date)		

Technical Specifications

LOT QUANTITY	UOM	TECHNICAL SPECIFICATIONS/ DESCRIPTION	UNIT PRICE	TOTAL PRICE	BRAND/ MODEL OFFERED
2	SET	Wireless Microphone System ✓ FREQUENCY BAND: 640 MHz – 690 MHz ✓ CHANNELS: 200 ✓ OPERATING RANGE: ≈ 50 meters ✓ FREQUENCY INCREMENT: 250 kHz ✓ FREQUENCY BANDWIDTH: 50 MHz ✓ S/N RATIO: ≥ 50 dB (including pickup, according to China GB standard) ✓ SHIPPING WEIGHT: 2.5 kg ✓ DIMENSIONS (L × W × D): 480 × 340 × 70 mm SR300 ✓ FREQUENCY DEVIATION: ±10 kHz ✓ FREQUENCY PREPARATION: PLL synthesized control ✓ RECEIVING MODE: CPU controlled selection + Pilot tone detection ✓ MUTE MODE: Mute & Lock Loop Circuit ✓ DISPLAY: LCD ✓ POWER REQUIREMENT: 12 VDC, 1.25 A ✓ AUDIO OUTPUT CONNECTOR: 2 × balanced XLR ✓ 1 × 6.35mm unbalanced TS INCLUDED ACCESSORIES ✓ Power adapter ✓ Quick setup guide ✓ Audio cable (with 6.35 mm plug) ✓ 2 × Anti-rolling rubber rings ✓ 4 × Ab batteries	Php 35,000.00	Php 70,000.00	OFFERED
2	SET	Telescoping Boom Amplifier Mic Stand with Microphone Clamp Telescoping boom stand for amplifier Telescoping arm adjustable from 1.75" – 27" (44 – 686mm) for versatile miking Removable White Trim on Feet for enhanced stage visibility Collapsible tripod base Height: 42 Inches (1066mm) Includes adjustable telescoping boom for fixed placement Includes cable management system Heavy-duty steel construction Fits both US and Euro mic clips Microphone clamp suitable for all standard wired vocal microphones and Comes with a 3/8" to 5/8" adapter to fit most of the microphone stands available on the market	Php 7,500.00	Php 15,000.00	

Prepared by:

Noted by:

(Digitally Sgd.)

MARY CHARISMA G. ACEBUCHE

Head, Advocacy and Social Marketing Unit

(Digitally Sgd.)

LORNA R. OBEDOZA

Chief, Administrative and Finance Division

I hereby certify to comply and deliver all the above requirements.

(Company Name)
(Print Name and Signature of Authorized
Representative)
(Designation)
Company Tel/Fax/Mobile No.