

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
 OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2025-02-0014
 DATE: 17-Feb-25

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than **24 February 2025 @ 10:00 a.m.**


MARIAN GABRIELLE F. PIZARRA
 Supply Officer


NIMFA C. UNICA
 OFC, PPMD

PROJECT TITLE/NAME: Proposal for the Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
1.	Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers	1	lot	P 250,000.00		
	Approved Budget: Php250,000.00					
	Target Participants:					
	Thirty (30) OWWA Personnel					
	Requirements for the Resource Person:					
	• With 10 years or more experience on migration and overseas employment program.					
	• Expert in handling labor and welfare cases management of distressed OFWS					
	• With previous engagements/partnerships with Ministry of Labor, Foreign Affairs and other significant government offices abroad					
	• Exposure in dealing with various Filipino communities, advocate, government and non-government organizations abroad					
	• With previous engagements with various government offices such as the DFA, DOLE, OWWA, DMW and/or other relevant agencies					
	• Master Trainer for Overseas Employment Program and Deployment of officers & staff of government					
	• Exposure in crisis management especially those related to global emergencies, war, pandemic, among others					
	• The Training Facilitator must obtain a passing rate of 80%					
	Additional Documentary Requirements must be submitted upon submission of offer:					
	1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Professional License / Curriculum Vitae					
	3. Valid Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph					

