

Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
Regional Welfare Office – National Capital Region  
2/F STWLPC Bldg., 336-338 Sen. Gil Puyat Ave., Pasay City

P.R. No.: NCR-2024-11-697480FF  
Date: 26 November 2024

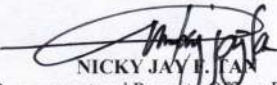
**REQUEST FOR QUOTATION / PROPOSAL**

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest net price/s (**taxes included**) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration Regional Welfare Office – National Capital Region, not later than **03 December 2024, 10:00a.m.**

  
**NICKY JAY E. TAN**  
Procurement and Property Officer Designate

  
**LORNA R. OBEDOZA**  
Chief, Administrative and Finance Division

PROJECT TITLE/NAME: Proposal for One (1) Lot - Supply and Delivery of Various Office Furniture					DEALER'S/ SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST	TOTAL
					Unit Price (VAT Inclusive)	
	Supply and Delivery of Various Office Furniture	1	Lot	Php 614,500.00		
<b>1</b>	<b>CLERICAL TABLE, with CPU rack</b>	<b>17</b>	<b>sets</b>	<b>15,000.00</b>		
	Size: W1200mm x D600mm x 750mm (WDH)			<b>per set</b>		
	Wood Grain Surface					
	Key-Lock Triple Side Drawer					
	Moisture Resistant Board					
	Color: Wood grain					
<b>2</b>	<b>CLERICAL CHAIR, with Armrest</b>	<b>25</b>	<b>pcs.</b>	<b>7,500.00</b>		
	Size: W590mm x D530mm x H1090mm (WDH)			<b>per piece</b>		
	Seat rest: 490 x 530mm (WD)					
	Mesh Fabric Upholstered					
	Adjustable Chrome base					
	Polypropylene Armrests					
	Gastlift: Tilt mechanism					
	Color: Black					
<b>3</b>	<b>METAL CABINET, 2 DOORS, 3 LAYER</b>	<b>3</b>	<b>pcs.</b>	<b>15,000.00</b>		
	106 x 90 x 45mm (HWD)			<b>per piece</b>		
	2 swing metal doors					
	2 Adjustable shelves inside					
	Color: Gray					
	Key lock with 2 keys					

