



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office I
2nd floor Kenny Plaza Building, Quezon Avenue
City of San Fernando, La Union

REQUEST FOR PRICE QUOTATION

PR No: 2024-10-713
Date: 10-29-24

Gentlemen:

Please quote your **LOWEST NET PRICES, TAXES INCLUDE**, on the items mentioned below and submit your **SEALED QUOTATION** to the Overseas Workers Welfare Administration- Regional Welfare Office I (OWWA RWOI) at 2ND/3RD Floor, Kenny Plaza. Building, Quezon Avenue, City of San Fernando, La Union not later than November 7, 2024, 4PM at which date and time all submitted quotation shall be opened.

We reserve the right to reject any or all bids/quotations.

Very truly yours,

MARISSA C. NABOYE
BAC CHAIRMAN

No.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	UNIT	SUPPLY AND DELIVERY OF DIGITAL B&W MULTI FUNCTION PRINTER GENERAL SPECIFICATIONS Functions: Copier, Printer & Scanner Memory: Standard of 512MB Automatic Reverse Document Feeder (ARDF) Capacity: at least 50 Sheets Copier: Multiple Copying up to 999 copies Copier Resolution: at least 600 dots per inch Printer Language: Standard Graphics Device Interface (GDI) Printer Resolution: at least 600x600 dots per inch Scanning resolution: Maximum of 600 dots per inch Scan Modes: Email, Folder, USB Recommended paper size: A3, A4, A5, A6, B4, B5, B6 Paper input capacity: Standard of 500 sheets up to maximum of 1,600 sheets Paper output capacity: Standard of 250 sheets BRAND/MODEL: (PLEASE SPECIFY)		
			NOTE: PLEASE INCLUDE PRODUCT BRAND/MODEL AND ATTACH PRODUCT BROCHURE IF AVAILABLE. PLEASE INCLUDE ALSO WARRANTY DETAILS.		
			DELIVERY PERIOD: 15 CALENDAR DAYS LOCATION/ AREA OF DELIVERY: OVERSEAS WORKERS WELFARE ADMINISTRATION REGIONAL WELFARE OFFICE 1 2 nd Floor Kenny Plaza Building, Quezon Avenue City of San Fernando, La Union		

		<p>QUOTED PRICES MUST BE INCLUSIVE OF TAXES, DELIVERY FEES AND OTHER RELATED COSTS.</p> <p>PROPOSAL/QUOTATION SUBMITTED WITHOUT SIGNATURE OF THE AUTHORIZED SIGNATORY SHALL BE TREATED INVALID AND SHALL BE CONSIDERED DISQUALIFIED</p> <p>ADDITIONAL DOCUMENTARY REQUIREMENTS MUST BE SUBMITTED UPON SUBMISSION OF OFFER:</p> <ol style="list-style-type: none"> 1. PhilGEPS Certificate or PhilGEPS Registration Number 2. Mayor's/ Business Permit 3. Income/ Business Tax Return 4. DTI/SEC/CDA PERMIT <p>Note: Bidders may also submit their Bid Proposal and supporting documents through email at: owwalaunion@yahoo.com</p>		
--	--	---	--	--

Name of Store: _____

Complete Address: _____

Date Received: _____


Received by (Signature over Printed Name): _____

Telephone/Mobile No.: _____

Email Address: _____

Tax Identification Number (TIN): _____

Note: Please check. VAT NON-VAT Gov't/Coop _____

Canvassed by:  VERA ANDREI O. LADIO
 Supply and Property Officer

Note: Please ensure that you have submitted/updated your prequalification documents as required by OWWA RWOI Bids and Awards Committee (BAC)