

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
 OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-02-0008
 DATE: 26-Feb-24

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than **04 March 2024, 10:00 a.m.**


MARIAN GABRIELLE F. PIZARRA
 Supply Officer


Engr. GERARDO S. GATCHALIAN
 OIC, PPMD

PROJECT TITLE/NAME: Rebidding for the Supply and Delivery of Various Office Furniture and Equipment					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LINE ITEM (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
1.	Supply and Delivery of Various Office Furniture and Equipment, as follows:					
	CASH BOX Material: Metal Uses: Convenience Safe Box, Password Box Internal Structure: 5 x Open Grid With 2 Keys External Size: 280mm x 352mm x 150mm Internal Size: 226mm x 313mm x 65 Holds document up to: A4 size	2	units	P2,000.00 per unit		
	VAULT Dimensions: Height: 800mm, Width: 450mm, Deep: 380mm Solid cylindrical latch Thickened alloy integrated door panel Mechanical password turntable Adjustable partitions All-steel mechanical panel	1	unit	P25,000.00		
	CLERICAL CHAIR Black vinyl upholstery High back design Pneumatic Swivel Seat Height Adjustment Heavy duty nylon base Overall Dimensions: 25" W x 26" D x 41.25" - 45" H Back size: 20" W x 26" H Seat size: 20" W x 19.5" D Seat height: 17" - 21" H Arm height from floor: 24" - 28" H Weight capacity: 250 Color: Black Material: Foam, Metal, Vinyl, Leather	3	units	P8,000.00 per unit		
	VISITOR'S CHAIR Durable and comfortable Perfect for office and home use Easy to assemble Easy to clean Dimension: Height: 76.5cm, Depth: 41cm, Width: 46cm	10	units	P7,000.00 per unit		
	Additional Documentary Requirements must be submitted upon submission of offer:					
	1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph					

Office Cash Box

- Material: Metal
- Uses: Convenience Safe Box, Password Box
- Internal Structure: 5 x Open Grid
- With 2 keys size:
- External Size: 280mm x 352mm x 150mm
- Internal Size: 226mm x 313mm x 65
- Holds document up to: A4 size



2 UNITS

₱2,000.00 each
PER LINE ITEM



Office Vault (Small)

- Dimensions
Height: 800mm , Width: 450mm , Deep: 380mm
- Solid Cylindrical Latch
Thickened alloy integrated door panel
Mechanical Password Turntable
Adjustable partitions
- All-steel mechanical panel

1 UNIT

₱25,000.00

PER LINE ITEM

READ
DATE

MARIA DIVINA M. MUMAR
OWWO III Collecting Officer

Office Chair

- Black Vinyl Upholstery
- High Back Design
- Pneumatic Swivel Seat Height Adjustment
- Heavy Duty Nylon Base
- Overall Dimensions: 25"W x 26"D x 41.25" - 45"H
- Back Size: 20"W x 26"H
- Seat Size: 20"W x 19.5"D
- Seat Height: 17" - 21"H
- Arm Height From Floor: 24" - 28"H
- Weight Capacity: 250
- Color: Black
- Material: Foam, Metal, Vinyl, Leather

3 UNITS

₱8,000.00 each

PER LINE ITEM



Office Visitors Chair

- Durable and Comfortable.
- Perfect for office and home use.
- Easy to assemble.
- Easy to clean.
- DIMENSION
- Height: 76.5cm
- Depth: 41cm
- Width: 46cm

10 UNITS

₱7,000.00 each

PER LINE ITEM


MARIA DIVINA M. MUMAR
ONWYO III Collecting Officer