



**INVITATION TO BID FOR THE SUPPLY AND DELIVERY
OF RELIEF FOOD PACKS AND HYGIENE KITS FOR OFWs AND FAMILIES
AFFECTED BY TYPHOON KRISTINE IN THE PROVINCE OF ALBAY**

1. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)**, through the **General Appropriations Act CY 2024** intends to apply the sum of **Two Million Two Hundred Seventeen Thousand Eight Hundred Pesos (Php 2,217,800.00)** being the ABC to payments under the contract for **Bidding for the Supply and Delivery of Relief Food Packs and Hygiene Kits**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **OWWA** now invites bids for the above Procurement Project. Delivery of the Goods is required on or before **April 14, 2025**. Bidders should have completed, within **the last two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from OWWA RWO-V BAC Secretariat and/or End-User. The Bidding Documents can be viewed at the OWWA website at www.owwa.gov.ph click the “Bids and Awards” icon.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting **February 21, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Pesos (Php2,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or by facsimile, or through electronic means. (See attached Guidelines on the Payment of Fees).
6. The **OWWA RWO-V** will hold a Pre-Bid Conference on **February 21, 2025, 2:00 p.m.** at the Office of the Regional Director (ORD) and through video conferencing or webcasting *via ZOOM*, which shall be open to prospective bidders. (See attached Guidelines on the Conduct of Pre-Bid Conference).
7. Bids must be duly received by the BAC Secretariat directly to OWWA RWO V Office or through online or electronic submission on or before **March 11, 2025, 12:00nn**. Late bids shall not be accepted. (See attached Guidelines on Bid Submission).

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 11, 2025, 2:00 p.m.** at the OWWA RWO V Office - ORD or via ZOOM. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **OWWA RWO-V** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BAC Secretariat Head : *Arlene B. Espedido*
Name of office : *Overseas Workers Welfare Administration Regional Welfare Office-V*
Address : *4th Floor, Ayala Malls, Capantawan, Legazpi City*
Telephone number : *0905 486 7306*
Email address : *bacowwar5@gmail.com*

Name of End-user : *Coleen M. Cal*
Name of office : *Overseas Workers Welfare Administration Regional Welfare Office-V*
Contact number : *0949 949 5133*


MAYAN R. TRILLES
BAC Chairperson