



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW 2023 OR ONWARDS MODEL PASSENGER VAN FOR OWWA RWO 1

1. The **OVERSEAS WORKERS WELFARE ADMINISTRATION REGIONAL WELFARE OFFICE 1 (OWWA RWO1)**, through the **General Appropriations Act CY 2023** intends to apply the sum of **One Million Eight Hundred Seventy Thousand Pesos (Php 1,870,000.00)**, inclusive of all applicable taxes, being the ABC to payments under the contract for **Bidding for the Supply and Delivery of Motor Vehicle, PB-01-2023**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **OWWA RWO1** now invites bids for the above Procurement Project. Delivery of the Goods is required on or before April 2024 (120 calendar days upon receipt of Notice to Proceed). Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Prospective Bidders may obtain further information from **Ms. Racquel M. Caoile / Ms. Virna P. Agbayani**, thru the contact details given below. The Bidding Documents can be viewed at the OWWA website at www.owwa.gov.ph (click the “Bids and Awards” icon) and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders starting on **November 17, 2023** from 8:00 am to 4:00 pm, from the OWWA RWO 1 BAC Secretariat at the OWWA RWO1 Office, 2nd Floor Kenny Plaza, City of San Fernando La Union and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest

Guidelines issued by the GPPB, in the amount of **Two Thousand Pesos (Php 2,000.00)**. Payment shall be in the form of cash or managers check payable to OVERSEAS WORKERS WELFARE ADMINISTRATION and can be made from Mondays to Fridays 8:00 am to 4:00 pm. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or by facsimile, or through electronic means. (See attached Guidelines on the Payment of Fees).

6. The **OWWA RWO 1** will hold a Hybrid Pre-Bid Conference on **24 November 2023, 10:00 a.m. at 2nd Floor Kenny Plaza, Quezon Ave., City of San Fernando La Union, and via ZOOM** which shall be open to prospective bidders. (See attached Guidelines on the Conduct of Pre-Bid Conference).
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **05 December 2023, 11:00 a.m.** Late bids shall not be accepted. (See attached Guidelines on Bid Submission).
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **05 December 2023, 1:30 pm at 2nd Floor Kenny Plaza, Quezon Ave., City of San Fernando La Union**. Bids will be opened in the presence of the bidders' representatives and each bidder/ company shall be allowed with one (1) representative during the afore said activity. The bidders representative must confirm their attendance to the BAC Secretariat at least one (1) working day prior to the scheduled opening of bid.
10. The **OWWA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

<i>Name of BAC Secretary :</i>	<i>Ms. Racquel M. Caoile</i>
<i>Name of office :</i>	<i>Overseas Workers Welfare Administration RWO 1</i>
<i>Address :</i>	<i>2nd Floor, Kenny Plaza, Quezon Ave. City of San Fernando. La Union</i>
<i>Telephone number :</i>	<i>(072) 700-0330 (072) 700-2792</i>
<i>Email address :</i>	<i>owwalaunion@yahoo.com</i>
<i>Website address :</i>	<i><u>www.owwa.gov.ph</u></i>
<i>Name of End-user :</i>	<i>Ms. Virna P. Agbayani</i>
<i>Name of office :</i>	<i>Overseas Workers Welfare Administration RWO 1</i>
<i>Contact number :</i>	<i>(072) 700-0330 (072) 700-2792</i>
<i>Email address :</i>	<i>owwalaunion@yahoo.com</i>

12. You may visit the following websites:

For downloading of Bidding Documents: www.bidding.owwa.gov.ph or
www.philgeps.gov.ph

Date of Issue: November 17, 2023


MARISSA C. NABOYE